

**Advertisement for Advisor-Procurement, Contract Management and Operations,  
Karmayogi Bharat on contractual basis for enabling implementation of Mission Karmayogi**

<b>About the organization</b>
<p>Karmayogi Bharat is a Special Purpose Vehicle (SPV), as envisaged by the robust institutional framework of Mission Karmayogi. It is registered under Section 8 of the Companies Act, 2013 as a 100% Government owned not-for-profit Company, administered by DoPT. It will be responsible for owning, managing, maintaining, and improving the digital assets, i.e., iGOT-Karmayogi (Integrated Government Online Training) the digital/e-learning platform, including the IPR of all software, content, process etc. on behalf of Government. The SPV follows an annual subscription-based revenue model and is a self-sustaining body that holds the requisite management autonomy and information to impact the government, all its officers, and the public at large.</p> <p>iGOT Karmayogi is a comprehensive online platform that enables online, face-to-face, and blended learning and manages lifelong learning records of the officials. Linkages between the two will enable (a) AI enabled assessment of competency levels and competency gaps in an individual and (b) data driven strategic HR decision making, both leading to Strategic HR management of the Government. The entire Programme will be managed by a robust Institutional Framework with shared ownership between the Centre and the States, complemented by a Policy Framework that evolves implementable policies, aligns government modalities, and creates positive momentum.</p>
<b>About Mission Karmayogi</b>
<p>The National Programme for Civil Services Capacity Building (NPCSCB) – “Mission Karmayogi” has been initiated by the Government of India to transform the Indian civil services capacity building landscape. The primary objective of the Programme is to transition from rule-based to role-based Human Resource Management System through a technology-driven competency-based capacity building landscape for civil services. It focuses on citizen centricity and development of behavioural, functional, and domain competencies through customised e-learning resources for a well-trained, future-ready and prepared civil servant to address the 21st century challenges. It will equip the frontline officials with the right Attitude, Skills, and Knowledge to foster healthy relations and trust of the public as they fulfil their roles and responsibilities to accelerate welfare of all. This will establish an enabling environment for all government officials and a demand-driven capacity building ecosystem offering world-class learning resources with unrestricted and equitable access through the iGOT Karmayogi platform.</p>

Karmayogi Bharat is hiring for the following position.

<b>Position</b>	<b>No. of vacancies</b>	<b>Duration</b>
Advisor- Procurement, Contract Management, and Operations	One	Initially one year and extendable based on the performance

Salaries for this position would depend on the qualification and experience of the selected candidate and will be fixed as per the industry norms.

The descriptions and eligibility criteria for the aforementioned position is elaborated below.

<b>Name of Position</b>	Advisor- Procurement, Contract Management, and Operations
<b>Education Qualification</b>	Full-time Post-graduate/diploma in management
<b>Experience and skills</b>	<ul style="list-style-type: none"> <li>• At least 10 years of experience in procurement activities</li> <li>• Experience in working with the Government is highly preferred.</li> <li>• Strong people management and leadership skills</li> <li>• Capability to work in a fast-paced high growth environment</li> <li>• Extensive experience working with senior officials at state and UTs for adopting national level programs</li> </ul>
<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Guiding the procurement process, contract management, and operations of the SPV</li> <li>• Support Karmayogi Bharat in the Empanelment activities end to end – drafting of RFEs, bid process management and support in empanelment listing of content providers and other required vendors</li> <li>• Leading the full range of operations, procurement and contracting processes. Developing, implementing, and managing contracts and service level agreements for the procurement of goods, services, and leases</li> <li>• Evaluation of tender notices and service providers to support the Learning Strategy for iGOT through negotiations utilizing tools and processes</li> <li>• Provide guidance for all day-to-day operations aligned with strategy and mission</li> <li>• Understanding key stakeholder requirements, compilation of specifications and vendor selection after thorough negotiation</li> <li>• Establishing pricing agreements and contracts for services ensuring maximum value and synergies</li> <li>• Developing and maintaining contracts between iGOT and other service providers while ensuring adherence to legal specifications and organization requirements</li> <li>• Building and fostering mutually beneficial relationships with service providers to ensure delivery of value and long-term commitment</li> <li>• Ensuring strict anti-fraud and risk management metrics and policies by incorporating best industry practices</li> <li>• Serves as the primary contact relating to contract management for all participating agencies</li> </ul>
<b>Application Process</b>	<ul style="list-style-type: none"> <li>• The eligible candidates may submit their applications at careers.karmayogi@gov.in. This must include CV and certified documents of qualification, experience, etc.</li> <li>• Applications must be sent within 7 days of publication on the website</li> <li>• Incomplete applications shall not be considered.</li> <li>• Karmayogi Bharat will review the applications and invite only the shortlisted candidates for an interview at the office.</li> </ul>